

April 29, 2020

# **Coronavirus (COVID - 19) Statement**

Ortac is committed take all measures in protecting employees, clients and contacted peoples in the response to Coronavirus (Covid -19) health emergency. Our management team precisely and carefully monitoring the process worldwide and take all actions to avoid any dangerous situation. Thank you for all people for patience and understanding in that disastrous conditions, please know that Ortac to ensure the continuity of Supply Chain even in adverse issue and upgrade with all steps to be taken by Ortac..

## **Ortac Corporate Pandemic Preparedness and Response Team**

We take all measures whatever it is required for self- isolation, preventing the spread of COVID – 19 outbreak and keep safe workplace. Ortac applies remote working possibilities, provides all health equipment from mask to anti-hygienic gel, business site entry restrictions being obliged to, while worried for current escalation of Covid-19. Foreign Sales team stops business travel worldwide planned before and choose more phone and web application video call communication. As Ortac, the verdict about travel restrictions are not only involved more affected locations like Italy, Spain, USA, Iran, France, UK declared by World Health Organisation (WHO) but all also cancelled travels to all countries currently.

#### Restrictions

Preventing even suspicion of Covid-19 outbreak, a person who had been in a potential dangerous place in which any Covid-19 patience has been detected or contacted with any person who has been exposed to the any symptoms or examined clue of Covid-19 will not be allowed to entry to Ortac Business site. Any planned meetings must be rescheduled remotely and comply to be done with the phone or video communication methods. All communication measures and business involved precautions must be comprehended in professional manner and more importantly conscious approach. Any person who did not stay isolated and quarantined for 14 days after coming from abroad as declared by WHO, will not definitely allowed to entry to Ortac Business site.

### Measures for Employee's safety & health

First of all, the health and safety are more important subject in Ortac Company so we are monitoring the challenging process also in local measures, complying all governmental precautions, measures in the response to the virus. Therefore, as we take all measures legally, additionally, once we get the requirements to decrease the effect of the virus, all people coming from employee to visitors precisely fulfil all obligations of measures and precautions in conscious manner and helpful aspect such as hand-washing procedures, wearing a proper mask, and keeping social-distancing.

### **Supply Chain**

Ortac immediately declares that all Ortac clients should be contacted on delivery status and manufacture information if any changes occur in process. We keep in touch all business partners currently to be informed supply is maintained and to be sure Ortac manufacturing facility have taken all necessary measure not halting production unit. Ortac cares the delivery status by controlling and preventing disruption for any deliveries to indeed areas affected by virus more. We will keep working together to minimize disruptions and casualties.

Ortac will maintain you updated with new information available, in the context of our business operations worldwide. Have a safe & healthy days.

Sertac Ortac
President & Chief Executive Officer